**\_\_\_\_\_\_\_\_\_\_\_\_ TOWNSHIP \_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY, PENNSYLVANIA**

**ORDINANCE NO. of**

**AN ORDINANCE OF THE TOWNSHIP OF \_\_\_\_\_\_\_\_\_\_, COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_ AND COMMONWEALTH OF PENNSYLVANIA REQUIRING ALL PERSONS TO OBTAIN PERMITS PRIOR TO CONNECTING OR PAVING DRIVEWAYS TO PUBLIC ROADS OR PERFORMING EXCAVATING OR OTHER WORK IN PUBLIC ROADS; REQUIRING THE SUBMISSION OF PLANS IN COMPLIANCE WITH PENNDOT AND TOWNSHIP DESIGN REQUIREMENTS PRIOR TO THE ISSUANCE OF PERMITS; PROVIDING FOR THE DISAPPROVAL OF PLANS WHERE CONNECTION OR WORK WOULD RESULT IN IMPROPER DRAINAGE OR NONCOMPLIANCE WITH PENNDOT AND TOWNSHIP DESIGN AND CONSTRUCTION REQUIREMENTS; PROVIDING FOR THE PAYMENT OF PERMIT FEES; AND PROVIDING PENALTIES FOR VIOLATIONS.**

**BE IT ENACTED AND ORDAINED** by the Board of Supervisors in and for the Township of \_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_ County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

**SECTION 1: SHORT TITLE**

This Ordinance shall be known as the "\_\_\_\_\_\_\_\_\_\_\_\_ Township Driveway and Street Excavation Ordinance."

**SECTION 2: LEGISLATIVE INTENT AND APPLICABILITY**

The background of this Ordinance and the legislative intention of the Board of Supervisors ("Board") in enacting it are as follows:

A. The Township of \_\_\_\_\_\_\_\_\_\_ is a municipal township of the second class.

B. The Township of \_\_\_\_\_\_\_\_\_\_\_\_\_ has suffered damage to its roads as a result of improper connection of driveways to Township roads and faulty drainage.

C. Improper connections and faulty drainage have resulted in hazardous conditions.

D. The Township deems it necessary for the proper management, maintenance and  
control of its public road system to regulate the connection of driveways to Township  
roads.

E. Roadway excavations have resulted in damage, improper drainage and uneven riding  
surfaces on Township roadways, all to the danger and hazard of vehicular traffic.

F. Roadway excavations have resulted in increased costs of repairs and maintenance of  
public roads and to eliminate hazards to the public.

G. The Township desires to require proper connection of driveways and repair of  
roadway excavations to minimize damage to Township roads.

**SECTION 3: DEFINITIONS**

For the purposes of this Ordinance, the following terms shall be defined as follows: Board - The Board of Supervisors of \_\_\_\_\_\_\_\_\_\_\_\_ Township, \_\_\_\_\_\_\_\_\_ County, Pennsylvania.

Contractor -The person who installs a driveway or excavates in a Township roadway, including all agents, subcontractors, officers or employees of that person or business entity.

Driveway - Every entrance or exit used by vehicular traffic to or from properties abutting a public road. The term includes proposed streets, lanes, alleys, courts and ways.

Owner - The owner of the land upon which the driveway is located and his successors or assigns.

Person - Any natural person, firm, partnership, corporation, entity, association or other group of persons. The singular shall include the plural and the masculine shall include the feminine and the neuter.

Permit - A highway occupancy permit issued by the Board pursuant to this Ordinance. Permittee - The holder of a duly issued permit.

Public Road - Anyroad, street, alley, bridge or public thoroughfare, including the entire area between right-of-way lines, either presently maintained by \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Township, or shown on a subdivision or land development plan and intended to be dedicated to \_\_\_\_\_\_\_\_\_\_ Township in the future.

PENNDOT - Pennsylvania Department of Transportation.

Right-of-way - The area which has been acquired by the Township for highway purposes.

Township - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Township, \_\_\_\_\_\_\_\_\_\_\_ County, Pennsylvania, or its duty appointed representative.

**SECTION 4: REQUIREMENT OF PERMIT**

A. Permit required. No person shall hereafter install or alter an existing driveway or  
allow any work incident to the alteration or installation of a driveway including the  
alteration of existing drainage characteristics without first obtaining a permit from  
the Township. No person shall hereafter perform excavation or other work within  
a Township public road without first obtaining a permit from the Township.

B. No combined permits. Each driveway, whether or not serving the same premises,  
shall require an individual permit. Each excavation or other work site within a public  
road shall require an individual permit.

**SECTION 5: APPLICATION PROCEDURES**

Any owner shall, prior to obtaining a permit for a driveway connection, file an application with the Board, on a form furnished by the Board. Every person intending to perform excavation or other work within a public road shall, prior to obtaining a permit, file an application with the Board on a form furnished by the Board. The application shall be accompanied by such permit issuance fees and general inspection fees as determined by resolution from time to time by the Board. Issuance fees are used to defray costs incurred by the Township in reviewing and processing the application and plan(s), including the preliminary review of the site location identified in the application, and issuing and processing the permit. General inspection fees are used to defray costs incurred by the Township in spot inspection(s) during the progress of the work and after it has been completed to ensure compliance with the permit and these regulations.

**SECTION 6: REQUIREMENTS FOR A DRIVEWAY CONNECTION**

A. Required information. The application shall be accompanied by a sketch of the proposed driveway which at a minimum shall indicate:

1. Geometric information such as width, radius, dimensions and location of the  
   public road, right of way, slope and grades, length of driveway to residence  
   or building, and distance to property lines and nearest driveway(s) and  
   intersection(s). In conjunction with submission of the application, the  
   applicant shall place a stake at the desired location which shall coincide with  
   the submitted sketch.
2. Safe sight distances shall be indicated on the sketch as obtained from actual  
   field measurement. Measurement of sight distance shall be measured in  
   accordance with the requirements of PENNDOT. Minimum sight distances  
   shall be required to meet those provided in the attached table or as may be  
   amended by PENNDOT. Signature of the application by the owner shall be  
   an admission that the indicated sight distance is the result of actual field  
   measurement.
3. Drainage culvert (if applicable) or swale including related grades as may be  
   required. The determination for installation of a culvert pipe or swale shall  
   be made by the Township following initial review by the Township  
   representative. The application must also include a long term drainage and  
   erosion control plan which shall specify provisions for road side drainage and  
   control and mitigation of surface water runoff created by installation or  
   improvement of the driveway.
4. When determined by the Township, a stormwater management plan shall be  
   filed in accordance with the requirements of the Township Stormwater  
   Management Ordinance, in which case approval of the Stormwater  
   Management Plan shall precede issuance of a driveway permit.

B. Review criteria. The application and accompanying sketch and drainage plan shall be reviewed by the Board or its duly appointed representative. Driveway design shall conform to the requirements and standards and specifications of this Ordinance, PENNDOT, the \_\_\_\_\_\_\_\_\_ Township Land Development, Subdivision and Mobile Home Park Ordinance, the \_\_\_\_\_\_\_\_\_\_ Township Stormwater Management Ordinance, and all related standards and specifications which are incorporated herein by reference. In no event shall a permit be issued for a proposed driveway under any of the following circumstances:

1. It would create hazardous effects of storm water run-off.
2. It would cause damage to a public road.
3. It would increase hazardous driving conditions on the public road.
4. It would be constructed in a manner which would obstruct it from view.
5. The sight distance is inadequate to safely allow movement to be made into  
   or out of the driveway.
6. The free movement of highway or street traffic would be impaired.
7. It would create an area of traffic congestion on the highway or street.
8. It shall not be located at an interchange, ramp area or a location that would  
   interfere with the placement, functioning or maintenance of a highway or  
   street sign, detector, lighting or other device that affects traffic control.
9. Where the property abuts two or more streets or highways, ingress and egress  
   may be restricted to only that highway or street which can more safely  
   accommodate its traffic.
10. No more than one driveway shall be permitted per lot on any one highway or  
    street frontage. The Board of Supervisors may grant permission for  
    additional driveways under exceptional circumstances.
11. It shall not be located within forty (40) feet of the right-of-way line of an  
    intersecting street when deemed reasonably necessary for safety by the Board  
    of Supervisors. This dimension shall be increased for driveways to shopping  
    centers and other commercial, industrial, public or institutional purposes.
12. It shall not be located within five (5) feet of a fire hydrant, catch basin or  
    drain inlet.
13. It shall not exceed a slope of seven (7%) percent within fifteen (15) feet of  
    the street right-of-way line.
14. It shall not be located within three (3) feet of a property line.

C. Damage to public roads. The owner and/or contractor are responsible for damage to  
any portion of the public road caused by equipment en route or used at the work site.

D. Traffic protection and maintenance. Maintenance and protection of traffic shall be  
carried out in accordance with the requirements of the Pennsylvania Department of  
Transportation, as set forth in Publication No. 43 and Publication No. 90.

1. The Permittee shall provide and maintain all necessary precautions to prevent  
   injury or damage to persons and property in accordance with instructions  
   furnished by the district office. A traffic control plan shall be submitted to  
   and approved by the Township Engineer before detouring any traffic.
2. Warning signs shall be placed in advance of the actual operation in such a  
   manner as to be visible to the traveling public, and substantial barricades with  
   adequate illumination shall be provided and maintained for any open trench  
   or hole in the improved area.
3. Designated employees shall be assigned by the Permittee to direct one-lane  
   traffic. Flagmen shall be provided as specified in the permit and in  
   accordance with Publication No. 43 and Publication No. 90.

E. Drainage. All driveways which are installed on any public road will be required to  
install either a drainage pipe (culvert) or construct a drainage swale as directed by the  
Township representative.

F. Paving to limits. All driveways which are constructed and have access onto a paved  
public road will be required to be paved from the edge of the existing public road to

the right-of-way limit or the end of the radius whichever extends further from the Township road.

G. PENNDOT requirements. When a driveway accesses a state road, the owner shall comply with all PENNDOT requirements, including the requirement to obtain a permit from PENNDOT.

H. Re-inspections. The Township may re-inspect the work not more than two years after its completion, and if there is settlement of the connection or any other defects appear in the work contrary to the conditions, restrictions and regulations of this Ordinance, the Township may enforce compliance therewith. If the owner fails to rectify a defect which presents an immediate or imminent safety or health problem within forty-eight (48) hours or any other defect within sixty (60) days after written notice from the Board of Supervisors to do so, the Township may do the work and impose upon the owner the cost thereof, together with an additional twenty (20%) percent of the costs, which may be recovered by the Township.

I. Owner's responsibility. As part of obtaining a driveway permit, all property owners shall be responsible for long-term maintenance of the driveway and related drainage or stormwater management plan. In the event that excess stormwater runoff or sediment is diverted onto public roads the owner will be given notice and required to make necessary corrections to bring the driveway and drainage into compliance. In the event that a driveway culvert pipe becomes crushed or blocked it may be replaced at the owner's expense. The Township reserves the right to require the owner to make repairs, to make the repair at the owner's expense or to contract with a third party at owner's expense to perform the needed repairs. All property owners shall be responsible for any and all costs for maintenance to public roadways resulting from water runoff caused by improperly maintained driveway pipes.

J. Overnight parking. Where construction permitted by this Ordinance requires equipment to park at the site overnight, it shall be located a minimum of four (4) feet from the edge of the cartway of the Township road.

K. Sight distance. Measurement of sight distance from a vehicle turning from a driveway shall be such that the position of the driver is taken to be 10 feet from the edge of the traveled roadway at the centerline of such driveway; the driver eye height is to be 3.5 feet; the vehicle height on traveled roadway is to be 4.25 feet. Adequate sight distance is to be provided to the right and to the left of the driveway.

L. Permit issuance. If the plans meet the criteria above, the Township shall issue the permit. If the application is found to be deficient, or if in the opinion of the Township the plan should be revised in order to meet the criteria above, the Township shall notify the owner of the changes to be made, whereupon the applicant shall make such

changes and return the revised plans to the Township. When the application is acceptable to the Township, the permit shall be issued.

**SECTION 7: REQUIREMENTS FOR EXCAVATIONS AND OTHER WORK IN PUBLIC ROADS**

Design, construction and restoration shall conform to the requirements of this Ordinance, PENN DOT regulations and specifications as may be adopted by the Township from time to time.

A. Permit application.

1. Any person desiring to open, excavate, or bore in or under any street in the  
Township, shall file an application with the Township on forms provided by  
the Township. Such application shall contain the following information:

1. The name and address of applicant.
2. The exact location of the proposed opening, excavation, or boring.
3. The approximate size and depth of the proposed opening, excavation,  
   or boring.
4. The proposed dates and times of commencing and completing the  
   work.
5. The method and progression for performing the work.
6. The purpose of the proposed opening, excavation, or boring.
7. Such other information as the Township may deem pertinent.

2. Such application shall contain a statement, which shall be subscribed to by  
the applicant, to the effect that the applicant will comply with all relevant  
ordinances of the Township (including this Ordinance) and laws of the  
Commonwealth of Pennsylvania and that the applicant will defend, protect  
and save harmless the Township and its officers, agents, and employees from  
all loss and liability in accordance with the.pro visions of this Ordinance.

B. Issuance of permit; applicability. Upon being satisfied that the application is in  
proper form and upon receipt from the applicant of the fee prescribed by this  
Ordinance, the performance bond prescribed by this Ordinance and the certificates  
of insurance prescribed by this Ordinance, the Township shall issue a permit. Such  
permit shall apply only to the specific work described in the application, shall expire  
on the date and time when the work is proposed to be completed and may contain

such conditions or limitations as the Township deems necessary for the protection of persons and property.

C. Emergency situations. In the case of any leak, explosion or other accident in any  
subsurface pipe, line, conduit, construction or apparatus, it shall be lawful for the  
person owning or responsible for such pipe, line, conduit, construction or apparatus  
to commence an opening or excavation to remedy such condition before securing a  
permit, provided that application for a permit shall be made immediately and not later  
than the next business day thereafter and that all other provisions of this Ordinance  
are fully complied with. If any such emergency condition shall not be immediately  
attended to by the owner or person responsible for such pipe, line, conduit,  
construction or apparatus, the Township, after such notice, or attempt of notice, as  
it shall deem necessary under the circumstances of the particular case, may proceed  
to have the work necessary and required by such emergency performed and charge  
the cost thereof to such owner or person.

D. Open lane of travel. No opening, excavation or construction in any public road shall  
extend from the right-of-way line into the road past the center line, before being  
restored to a condition safe and convenient for travel.

E. Allowable limits of excavation. No more than one hundred (100) feet longitudinally  
shall be opened in any street at any one time, except in the case of the installation of  
gas or water lines by public or private bodies, or of sanitary or storm sewers by the  
Township or a duly constituted Township municipal authority.

F. Special conditions for subsurface operations.

1. Drilling, boring, driving or tunneling across improved area.

(a) When crossing under any improved area, the opening for a utility facility shall be drilled, bored or driven on a horizontal plane at a minimum depth of three (3) feet below the surface of the highway and its swale ditches.

(i) The facility may be placed otherwise by tunneling when specified in the permit. When tunneling, after the facility is placed, the hole shall be backfilled with one-to-three-to six concrete of dry consistency and tamped.

(ii) Wet boring is prohibited.

2. No openings for the purpose of placing utility facilities or other structures  
under the improved area by drilling, boring, driving or tunneling shall be

made closer than three (3) feet to the edge of the roadway unless the permit authorizes less clearance.

3. Facilities and other structures crossing under the improved area shall be constructed so as to assure the safety of the traveling public and to preclude the necessity of entering upon the improved area to effect future maintenance or replacement.

G. Trenching across improved area.

1. No trenching shall be permitted across the improved area unless authorized  
   by the permit.
2. Trenching across the improved area may be authorized by the permit where  
   drilling, boring, driving or tunneling are not feasible because:
3. The subsurface is solid rock.
4. There are other facilities located longitudinally under the improved  
   area and their location precludes methods other than trenching.
5. Adjacent development in a very congested area makes the  
   construction of a tunneling or boring shaft impossible.

3. When trenching is specified in the permit, the trenching operation shall be  
performed by one of the following two (2) methods:

(a) Utility facility placed in one (1) piece across highway.

(i) Traffic shall be routed over one-half *(Vi)* of the pavement width.

(ii) The closed half of the pavement shall be opened to the required depth and bridged with steel plates.

(iii) Traffic shall be shifted to the bridged half of the pavement.

(iv) The remaining half of the pavement shall be opened to the required depth.

(v) The facility shall be placed full width.

(vi) The open trench shall be backfilled and restored half-width in accordance with this section (relating to special conditions for subsurface operations).

(vii) Traffic shall be shifted to the restored half of the pavement.

(viii) The bridging shall be removed and the remaining half of the trench shall be backfilled and restored in accordance with this section (relating to special conditions for subsurface operations).

b. Utility facility placed in more than one (1) piece across highway.

(i) Traffic shall be routed over one-half (54) of the pavement width.

(ii) The closed half of the pavement shall be opened to the required depth, the facility placed and the trench backfilled and restored in accordance with this section (relating to special conditions for subsurface operations).

(iii) Traffic shall be shifted to the restored half of the pavement.

(iv) The remaining half of the pavement shall be opened to the required depth, the facility placed and the trench backfilled and restored in accordance with this section (relating to special conditions for subsurface operations).

H. Open trenches. If work is stopped on any road project, and any ditch or trench remains open for an unreasonable period, in the opinion of the Township, the owner and/or contractor, if so directed, shall refill the ditch or trench and work shall not be resumed until such time as the owner and/or contractor is ready to proceed. In the event that the owner and/or contractor fail to fill in the ditch or trench upon notification by the Township, the Township may perform the necessary and required work and charge the cost thereof to the owner.

I. Consent of abutting owners. The owner and/or contractor is not relieved from obtaining consent required from the owners or abutting properties and does not have the right to remove or destroy trees or shrubbery within the legal limits of the highway except under such conditions as the Township may prescribe.

J. Temporary surface. On improved public roads, a minimum two inch, temporary paving of hot mix thoroughly bound and compacted shall be installed flush with the

surface of the adjoining paving. Permanent paving must be completed within sixty (60) days of excavation or following completion of site work related to the driveway.

K. Non-disturbance of utility connections. The work of excavation shall be so conducted so as not to interfere with the water mains, gas lines, sewers or their connections with the houses or any other sub-surface pipes or structures until permission of the owners of such lines or structures shall have been obtained. The contractor is responsible for locating and protecting underground utilities and coordination with respective utility company.

L. Township may correct work, in the event that any work performed by the owner and/or contractor, shall, in the opinion of the Township, be unsatisfactory and the same shall not be corrected in accordance with these instructions within the time so fixed, or in the event that the work for which the permit was granted in not completed within the time fixed by the Township, the Township may proceed to correct such unsatisfactory work or complete any such work not completed and charge the cost thereof to the owner.

M. Permits non-transferable. Permits may not be transferred without the approval of the Township.

N. Damages to public road. The owner and/or contractor are responsible for damage to any portion of the public road caused by equipment en route or used at the work site.

O. Traffic protection and maintenance. Maintenance and protection of traffic shall be carried out in accordance with the requirements of the Pennsylvania Department of Transportation, as set forth in Publication No. 43 and Publication No. 90.

1. The Permittee shall provide and maintain all necessary precautions to prevent  
   injury or damage to persons and property in accordance with instructions  
   furnished by the district office. A traffic control plan shall be submitted to  
   and approved by the Township Engineer before detouring any traffic.
2. Warning signs shall be placed in advance of the actual operation in such a  
   manner as to be visible to the traveling public, and substantial barricades with  
   adequate illumination shall be provided and maintained for any open trench  
   or hole in the improved area.
3. Designated employees shall be assigned by the Permittee to direct one-lane  
   traffic. Flagmen shall be provided as specified in the permit and in  
   accordance with Publication No. 43 and Publication No. 90.

P. PENNDOT requirements. When an excavation or other work is proposed in a state road, the owner shall comply with all PENNDOT requirements, including the requirement to obtain a permit from PENNDOT.

Q. Re-inspections. The Township may re-inspect the work not more than two years after its completion, and if there is settlement of the connection, or any other defects appear in the work contrary to the conditions, restrictions and regulations of this Ordinance, the Township may enforce compliance therewith. If the owner fails to rectify a defect which presents an immediate or imminent safety or health problem within forty-eight (48) hours or any other defect within sixty (60) days after written notice from the Board of Supervisors to do so, the Township may do the work and impose upon the owner the cost thereof, together with an additional twenty (20%) percent of the costs, which maybe recovered by the Township.

R. Overnight parking. Where construction permitted by this Ordinance requires equipment to park at the site overnight, it shall be located a minimum of four (4) feet from the edge of the cartway of the Township road.

S. Permittee responsibilities.

1. The Permittee shall pay all costs and expenses incident to or arising from the  
   project, including the prescribed fees for same, the cost of making and  
   maintaining temporary restoration of the disturbed areas and making  
   permanent restoration. The Permittee shall reimburse the Township for any  
   and all inspection costs, which the Township may deem necessary to incur,  
   within thirty (30) days after receipt of the Township's invoice.
2. In the event of failure or neglect by Permittee to perform and comply with the  
   permit or these regulations, the Township may immediately revoke and annul  
   the permit and order and direct the Permittee to remove any or all structures,  
   equipment or property belonging to the Permittee and/or its contractors from  
   the legal limits of the right-of-way and to restore the right-of-way to its  
   former condition. In the event the Township determines that such structures,  
   equipment or property pose a threat to the public safety and the Permittee  
   fails to remove the same after notice from the Township to do so, the  
   Township's attorneys or any attorney of any court of record shall be  
   authorized to appear for the Permittee and to enter an amicable action of  
   ejectment and confess judgment against the Permittee; and the attorney shall  
   be authorized to issue forthwith a writ of possession with a clause of*'fi fa* for  
   costs, without leave of court.
3. If work is stopped on a project for any reason, other than at the end of any  
   normal workday, and any ditch or trench remains open for an unreasonable  
   period, in the opinion of the Township, the Permittee, if so directed, shall

refill the ditch or trench and work shall not be resumed until the Permittee is prepared to proceed immediately with the work to its completion. In the event the Permittee fails to refill the ditch or trench or proceed until completion of the work, upon notice from the Township to do so, the Township may perform the necessary and required work and shall be reimbursed for the costs.by the Permittee within thirty (30) days after receipt of the Township's invoice.

4. If the Permittee, after making an opening in the surface to place or repair a facility or for any other purpose, fails to restore any portion of the right-of-way to conform to this section, upon notice from the Township to do so, the Township reserves the right to do the work and the Permittee shall reimburse the Township for the costs within thirty (30) days after receipt of the Township's invoice.

T. Altering vegetation prohibited. U. Altering drainage prohibited.

1. Unless specifically authorized by the permit, the Permittee shall not:

1. Alter the existing drainage pattern or the existing flow of drainage  
   water.
2. Direct the additional drainage of surface water toward, onto or into or  
   in any way affect the highway right-of-way or highway facilities.

2. The permit does not authorize the Permittee to direct, divert or otherwise  
drain surface waters over the property of airy other property owner.

1. The permit does not in any way relieve the Permittee from acquiring  
   the consent, permission or other authorization from any property  
   owner which the Township determines may be adversely affected by  
   drainage alterations.
2. The Permittee is responsible for any damage caused to any property  
   owners as a result of work done under the permit.

V. Equipment damaging roadway.

1. To protect the pavement and shoulders, all equipment shall have rubber wheels or runners and shall have rubber, wood or similar protective pads between the outriggers and the surface unless otherwise authorized by the permit.

1. In the event that other than rubber-equipped machinery is authorized for use,  
   the pavement and shoulders shall be protected by the use of matting, wood  
   or other suitable protective material having a minimum thickness of four (4)  
   inches, unless the permit requires the Permittee to repave the roadway full  
   width.
2. If the equipment damages the pavement or shoulders, the Permittee shall  
   restore the pavement or shoulders to their former condition at the Permittee's  
   expense.

W. Indemnification. The Permittee shall fully indemnify and save harmless and defend the Township of and from all liability for damages or injury occurring to any person or persons or property through or in consequence of any act or omission of any contractor, agent, servant, employee or person engaged or employed in, about or upon the work by, at the instance or with the approval or consent of the Permittee; from any failure of the Permittee or any such person to comply with the permit or these regulations; and, for a period of two (2) years after completion of the permitted work, from the failure of the highway *in* the immediate area of the work performed under the permit where there is no similar failure of the roadway beyond the area adjacent to the area of the permitted work.

X. Insurance. The Permittee shall, upon request, submit to the Township office a certificate or certificates of insurance for public liability and property damage, in form and amount satisfactory to the Township, to cover any loss that may be incurred for or on account of any matter, cause or thing arising out of the construction, reconstruction, repair, relocation or installation of the permitted structures or facilities.

Y. Maintenance of disturbed area; bonding requirements. The applicant shall maintain the portion of the street disturbed by the opening or excavation for a period of eighteen (18) months from the date the backfilling is completed at a proper grade and condition free from ridges and depressions. Such maintenance work shall be done as often as may be necessary. To guarantee proper restoration of the surface and proper maintenance of the disturbed area, the applicant must deposit with the Township, prior to issuance of the permit, a bond in an amount set by the Township, with corporate surety guaranteeing the proper performance of the work and the proper maintenance of the disturbed area for the period of time required above. Utilities and other persons who open or excavate in streets on a regular basis may, with the permission of the Township, keep on deposit a single bond in an amount set by the Township and applying to the work included in all of the permits at any time outstanding.

Z. Notification and correction of defects; failure to correct. If, within a period of eighteen (18) months from the date the backfilling is completed, the Township

determines that the backfilling, surface restoration or maintenance of the disturbed area is defective, it shall notify the applicant, in writing, to that effect. Promptly upon receipt of such written notice the applicant shall take immediate steps to correct such defects. If the applicant fails to take immediate corrective action, the Township may perform the work itself or cause the same to be performed by another person. The applicant and the surety on its bond shall be liable for all costs and expenses incurred by the Township in correcting such defects and for any penalty assessed as a result of the applicant's failure to take immediate corrective action.

AA. Blasting. No pre-drilling or blasting shall be permitted within the right-of-way unless authorized by the permit.

1. If the Permittee proposes to blast, the Permittee shall make, execute and  
   deliver a bond to the Township in an amount determined by the Township  
   with surety by a company duly registered and authorized to do business in the  
   Commonwealth, conditioned that the Commonwealth will be saved harmless  
   from any damages whatsoever to the improved area for a period of one (1)  
   year from the date of the completion of the last work covered by the permit.
2. When blasting is anticipated within one hundred (100) feet of any bridge, box  
   or culvert, a detailed plan of excavating, shoring, blasting and backfilling  
   procedures shall be submitted, with the application, to the Township Office  
   for review and approval.
3. No blasting shall be permitted if within twenty-five (25) feet of the nearest  
   part of a bridge, box or culvert.
4. Only controlled blasting, as specified in Section 203.3 (d), PENNDOT Form  
   408, shall be permitted within the improved area.

BB. Maintaining structure or facility. As long as the Permittee operates and leaves in place any structures or facilities in, upon or along the right-of-way, the Permittee shall maintain and keep them in good order and repair.

CC. Damaged structure or facility to be repaired. If at any time the structure or facility shall become damaged from any cause whatsoever, the Permittee shall have it removed, repaired or otherwise made safe immediately upon notification from the Township.

DD. Approval by inspector. Approval by the Township's inspector of all or part of any permitted work shall not constitute acknowledgment that the work was performed in accordance with the permit, nor shall such approval by the inspector act as a release of the Permittee or waiver by the Township of its right to seek performance or restitution from the Permittee.

EE. When plates or bridging required. Except for emergency repairs of utility facilities, work shall be stopped prior to peak traffic hours that exist on a particular highway on a particular day. Steel plates or bridging shall be placed over all openings made within the improved area, which are less than six (6) feet in either length or width when work is stopped. The plates or bridging shall be extended a minimum of eighteen (18) inches from each edge of the opening and shall be secured in a safe manner.

FF. Disposition of materials.

1. The Permittee shall keep the improved area free of all material which may be  
   deposited by vehicles traveling upon or entering onto the roadway during the  
   performance of work authorized by the permit.
2. The Permittee shall be responsible for controlling dust conditions created by  
   its own operations.
3. All excess material and material that is not suitable for backfill shall be  
   removed and disposed of outside the right-of-way as the work progresses.
4. All retained suitable material shall be placed or stored on the side of the  
   operation farthest from traffic, unless otherwise authorized by the permit, and  
   in such a manner that there will be no interference with the flow of water in  
   any gutter, drain, pipe, culvert, ditch or waterway.

GG. General rule. Permits will not be issued to install aboveground facilities at locations which the Township determines to have a high accident potential.

HH. Location of above ground facilities.

1. New poles, guys and other aboveground facilities shall be installed outside  
   the shoulder of the public road as near the right-of-way as practicable.
2. Installation of poles, guys and other aboveground facilities in locations where  
   highway curb exists shall be placed off the roadway but as close to curb as  
   possible.

II. Location of wires, cables or conductors. All wires, cables or conductors which overhang any portion of the right-of-way shall be placed so as to provide a minimum vertical clearance of eighteen (18) feet over the roadway except where the National Electrical Safety Code requires vertical clearances in excess of eighteen (18) feet due to voltage and/or span lengths.

JJ. Guys.

1. Guys shall be placed so as to avoid interference with vehicular or pedestrian  
   traffic.
2. Guys shall be insulated or grounded in compliance with the National  
   Electrical Safety Code.

KK. Identification of poles. Each pole shall bear the name or initials of the facility owner and the pole number(s) assigned by the facility owner.

LL. Availability of records for examination. All permit records, restoration records and emergency work records shall be made available for examination by the Township upon request.

**SECTION 8: ADDITIONAL SPECIFICATIONS BY RESOLUTION**

From time to time, the Board of Supervisors may adopt, by resolution, such additional driveway and/or excavation specifications and requirements, and may supplement or modify the driveway and excavation specifications set forth in this Ordinance. Any violation of the additional requirements or specifications, modifications and supplements, as duly adopted, shall be subject to the penalties set forth in Section 11 of this Ordinance.

**SECTION 9. INSPECTION**

It shall be the duty of the Township to inspect all work for conformity with all of the ordinances of the Township. Notice must be given by the owner and/or contractor to the Township when the work is sufficiently advanced for inspection, when it shall be the duty of the proper officer to inspect the same after receipt of said notification.

**SECTION 10. PENALTIES**

Any owner or contractor who violates any provision of this Ordinance shall, upon being found liable therefore in a civil enforcement proceeding pay a fine not exceeding One Thousand ($1,000.00) Dollars plus all court costs including reasonable attorney's or consultant fees incurred by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Township. Each day of violation shall constitute a separate offense and be subject to the penalty set forth herein.

**SECTION 11: SEVERABILITY**

If any sentence, clause, phrase or section of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, phrases, sections or parts of this Ordinance.

It is hereby declared as the intention of the Board of Supervisors of this Township that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, phrase, section or part thereof not been included therein.

**SECTION 12: REPEALER**

Any other Ordinance or parts thereof inconsistent with this Ordinance be and are hereby expressly repealed.

**SECTION 13: EFFECTIVE DATE**

This Ordinance shall become effective as provided by law.

**ENACTED AND ORDAINED** this day of , 20 .

**ATTEST:**

**TOWNSHIP BOARD OF SUPERVISORS**

JSecker

By:

By:

**The PSATS Ordinance Database includes examples that townships can use when developing their own ordinances, job descriptions, and personnel regulations. Please keep in mind that these examples are merely models and should only be used as a guide in developing your own ordinance, job description, or personnel regulation. PSATS encourages township officials to review and discuss all proposed ordinances, job descriptions, or personnel regulations with their township solicitor. Also, please keep in mind that PSATS cannot guarantee that a model ordinance, job description, or personnel regulation has or will withstand a court challenge.**